BUILDING CONTROL PARTNERSHIP LTD
Chartered Building Engineers | Corporate Approved Inspectors

QMS ISO 9001 : 2015

REGISTRATION FORM

Engagement for work to be controlled under the Approved Inspector Regulations 2010 (as amended), The Building Act 1984, The Building Regulations and in accordance with our Terms and Conditions

This form is also available on our website and can be submitted electronically, you are agreeing to our terms of submission

1. Clients Name & Address

Person having the work carried out, normally the owner.

Post Code

Phone

Mobile

Email

2. Agents Name & Address

Person having the authorisation of the client.

Post Code

Phone

Mobile

Email

3. Site Location

You should provide a post code and an estimated start and completion date for the work, this should be confirmed to us in writing when known and giving the required notice period, a site inspection schedule will then be agreed.

Post Code

Start

Completion

4. Description of Work

Include all elements of the work individually also the number of storeys above and below ground level before and after the work for each, state the previous and proposed uses of each, separately identify any insulation or alteration of a fuel burning appliance.

Previous Use

Proposed Use

5. Signature and Declaration

I herby instruct you to proceed with my application, if signed by an authorised agent, the agent undertakes to have the authorisation and knowledge of the client to instruct this engagement on behalf of the client. The instruction includes, in either case, the authorisation for the Approved Inspector to sign on behalf of the client the Initial Notice and all subsequent notices and documents or similar communications and the acceptance of our Terms and Conditions.

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Client or Authorised Agents Signature

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State if Client or Authorised Agent

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Date of Instruction

Please email or send to, Building Control Partnership Ltd, The Hall, Lairgate, Beverley, East Riding of Yorkshire, HU17 8HL
t: **0845 677 7006 & 01405 762600** | e: **info@building-control.com** | w: **www.building-control.com**
Registered Office: 48, Chancery Lane, London, WC1A 1JF | Company Registration: 06027772

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